**Uptown Task Force Meeting Minutes**

**Thursday, October 7, 2021**

**8:00 – 10:00 a.m.**

**Via Zoom**

**Present:** Greg Alan (Duquesne Light), Roger Altmeyer (UPMC Mercy), Dara Braitman (DOMI), Derek Dauphin (City Planning), Bill Generett (Duquesne University), Leonard Hammonds (Rep. Wheatley Office), Amy Hart (HDSC), Joan Hilton (Duquesne University), Dana Kramer (SEA), Sean Luther (InnovatePGH), Mike Madden (InnovatePGH), Breen Masciotra (Port Authority), Brittany McDonald (Uptown Partners), Sabreena Miller (Uptown Partners), Jamie Piotrowski (Uptown Partners), Alex Toner (University of Pittsburgh), Mary Ellen Solomon (Duquesne University)

**Call to Order/Welcome:** Mary Ellen Solomon convened the meeting at 8:04 a.m. with an introduction of all present Task Force members.

**Approval of Minutes:** Mary Ellen asked for a motion to approve the September meeting minutes. The motion was approved with no dissent.

**Agenda Discussions:**

1. *Final Recommendations Report (Jason Jones and Katie Grimm, J.S. Jones & Still Consulting)*: Unfortunately, Jason and Katie were not available to present the final report. The presentation was moved to November.
2. *UTF Transition Process (Brittany McDonald, UPP):*  Brittany thanked Mary Ellen and Joan for their help with the transition of the UTF from Duquesne University to UPP. Starting with the November meeting, Uptown Partners will be ready to be the new convener of the UTF. The meetings will remain virtual at least through the end of 2021. Brittany will then evaluate whether to move in-person in 2022. Everything else will remain the same at this time.

**Action Team Updates:**

* *Mobility:* Breen Masciotra and Dara Braitman will both be departing their current roles at Port Authority and DOMI, respectively, at the end of the month. Mary Ellen thanked them both for their time and efforts, especially with the TDM study. Brittany stated that the transition of the Mobility Action Team to another Team Lead would be discussed in the upcoming weeks as she would like input from the UTF on how to make that transition. Breen suggested that the new Team Lead should not be someone from a public agency due to the constraints that puts on the committee. Sean Luther suggested that the group use the November meeting to go through the Mobility goals set forth by the plan and see where each goal stands.

With no further discussion, Mary Ellen everyone for their time, partnership, and work over the last few years during her time as convener. The group returned the gratitude and thanks to Mary Ellen for her efforts. The meeting ended at 8:26am.

**Next Uptown Task Force Meeting** - 8 a.m. on Thursday, November 4, 2021 via Zoom.